



Curriculum Committee Minutes

March 21, 2019

OPENING

1. Location - Science and Technology Building
2. Call to order - Mandy Guinn called the meeting to order at 3:10 pm
3. Approval of last meeting minutes - Eric made a motion to approve the minutes and Derek seconded the motion. Motion approved.

ATTENDEES

Colleen Bredahl, Mandy Guinn, Derek Schulte, Erik Holmstrom, Mark Turner

OLD BUSINESS

Log #1012 CSC 124 for approval Beginning C++/Visual C++ ??

Change form for Log #1036 CSC 124 for approval Beginning C++/Visual C++ ??. The committee had many questions about the course and how it would work in the degree plans. They also wondered why we would need an extra elective, or was this going to be the plan to create different electives. The committee decided to table this log until we could get further information about how this elective would be used. Mark made a motion to table log #1012 and Derek 2nd the motion.

Log #1036 for approval ART 180 Media Arts I

The committee requested to create two change forms one for ART 180 as a new course and new credits and also for the ART 225 course for deletions. A motion was made to approve ART 180 Log #1036 and # 1037 with changes. Colleen will fill out the new change form to create Log #1037.

Textbook change forms sent to faculty on March 22nd, the forms will be due on April 4th.

NEW BUSINESS

Discussed GERTA Transferable courses. Mandy made a list of all classes taught this spring and next fall. She compared all course with the GERTA web site. She noted which of our courses were transferable and which were not transferable. Due date for Alicia to enter all the GERTA approved course so she can submit it to the NDUS GERTA. Suggestions were made to only submit the general education courses and work on the rest of our courses later.

Some of our call numbers are common course number but they are not falling under the same name. We need to address the call numbers or the name. Next meeting we will decide if we need to be GERTA compliant on all courses or just the bachelors or the ones which the student would actually move on to higher degree.

Next topic for committees will be to discuss the electives and how we are going to list the electives. Discuss this at a later time.

FIRST COURSE REVIEW

MTH 103, College Algebra, 4 credits, Derrick provided the syllabus and provided the textbook, objective Define the categories under Initial Faculty Comments/Concerns – History behind course, how does class flow student overall impression. What do you like about this class? Is there anything you would like to change. Any other concerns such as the success rates with the students. How many students completed the course with a C or higher. List all the departments and the degree programs and list the instructors who teach this course being reviewed. This form needed further discussion. Committee discussed being back the curriculum guides.

Colleen made a motion to bring back the curriculum guides with changes.

Suggested changes are to list all past Teaching Aids, add the pre-rec and co-rec boxes, remove schedule preference, change units to topics, make the form fillable. Once these changes are complete the curriculum committee will e-mail the curriculum guide back and forth for the curriculum committee to approve.

Subcommittees will split the duties to review curriculum guides and then after faculty recommendations are complete then finished guides will be reviewed by the full committee for final approval.

Course reviews for spring 2019 done by the subcommittees

OTHER BUSINESS

Lab discussion on how do we defining lab classes, how to distinguish lab hours, classes run as 3/1 credit, and classes are run as 4 credits. This discussion was tabled.

Next meeting will be on April 17th, 2019 from 3 pm to 5 pm Science and tech building room 231.

ADJOURN

Mark motioned to adjourn the meeting and Colleen 2nd

The meeting was adjourned at 5:05 pm